

Northamptonshire Police



Easy Read Privacy Notice



In an emergency call **999**
For non emergencies call **101**

If you're deaf or hard of hearing, use our text-phone service **18000** or text us on 999 if you've pre-registered with the emergency SMS service

www.northants.police.uk



There are laws about how Northamptonshire Police use your information.



One of the laws says we have to write a Privacy Notice.

A Privacy Notice is a document that explains what we do with your information.

This leaflet is a summary of our Privacy Notice.



Usually we ask for your information to help us carry out policing.

The information we collect is called 'Personal Data', which allows you to be identified.



We will only ask you for the information that we need to help with policing, and we will explain why we need it.

This may include;

- Your name and contact details – so we can keep in touch with you
- How old you are
- Your ethnicity and gender





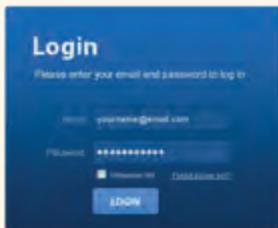
As well as information about criminals, we also keep details of victims and witnesses to allow us to gather information and offer protection to those that need it.



All data we collect is done so according to Data Protection principles from the Data Protection Act and GDPR law.



We only keep the information for as long as we need to. Depending on the law, we may need to keep it for many years.



We keep the information safe on a computer system.



Sometimes we have information in a paper record. We keep these records safe and secure too.



We try to keep the information in the UK but some of our police computer systems are managed in Europe and some in other parts of the world.



The information is private and only seen by people working for us. All of our Police officers and police staff are trained on how to keep your information safe.

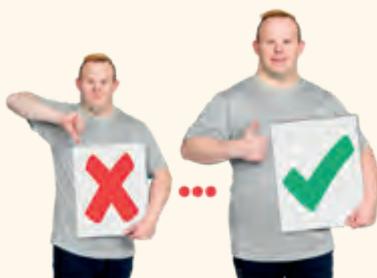


You have the right to look at the information we hold about you. We will share your information with you free of charge (depending on why we have your information, we may not be able to share all of it).



If you want a copy let us know and we will send it out for free, within 30 days.

Please contact our Data Protection Officer by email: **dataprotection@northants.pnn.police.uk**



If you think the information we hold on you is wrong you have the right to ask us to update it. We can't always change the information, but we can make a note of what you think is wrong. We will let you know why we have done this and for what reason.





If you ask us to get rid of your information we will try and do this. Sometimes we have to keep information, if we do, we will explain the reason why.



There may be times we have to share your information with others, sometimes we may have to do this without your permission



This might be because other services and organisations also need the information such as the government, council teams, health and care services, or law courts.

We only ever share information about you if we are allowed to by law.



We will only share your information with organisations that have signed an agreement to keep it confidential and as safe and secure as we do.

Organisations may also share your information with us and we also sign an agreement to keep it safe.



If your information is seen by anyone who shouldn't see it we will tell you about it as soon as possible, we will also tell you what we will be doing about it.



We will also tell the Information Commissioner's Office (who manages the GDPR law) what happened.



You can complain if you are not happy with how we use or keep your information



Please contact our Data Protection Officer.
Email: **dataprotection@northants.pnn.police.uk**



You can also complain to the Information Commissioner's Office.

Go to their website: **www.ico.org.uk**



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