



Alarms Co-ordinator
Operational Support Services
Northamptonshire Police HQ
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Northampton
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NPCC Police Requirements & Security Systems Policy

Appendix A - Variations

The Security Systems requirements have been adopted by Northamptonshire Police. The following variations permitted under the terms of this document apply in this police area.

1. Automatic 999 dialling alarm equipment is not permitted and should not be programmed to dial any other Northamptonshire Police telephone numbers, or transmit recorded messages.
2. All central monitoring station alarm messages must be transmitted to our Force Control Room on dedicated ex-directory telephone lines provided to the central monitoring station. The number of which will be disclosed on receipt of a signed agreement (Appendix B).
3. Police response is ultimately determined by the nature of demand, priorities and resources, which exist at the time a request for police response is received. Northamptonshire Police aim to attend all priority calls as soon as possible, subject to commitment with other emergency and urgent calls.
4. An administration charge of £52.18 (inclusive of 20% VAT) will be applied to each individual element (Intruder, Personal Attack or CCTV) of the URN application. A cheque made payable to '**The PCC for Northants**' must accompany the Appendix F and G. Alternatively Installers can be sent a monthly breakdown of processed URN's which require an administration fee payment. The monthly total can then be paid by the Installer via cheque or via BACS (with a specified reference number which will be provided on the monthly breakdown). Where a new occupier/owner of premises takes over an existing security system with both intruder and personal attack elements a **reduced fee of £78.27 (including VAT) will be payable**. The same fee (£78.27) will be payable where an existing user with both Intruder and Personal Attack elements decides to change their security company. If only one element is required then the standard £52.18 (including VAT) will apply. Northamptonshire Police issue one URN for a combined system (Intruder and Personal Attack), not per element. The administration fee is chargeable per element.
5. All commercial and domestic subscribers are permitted to have instant bells subject to customer or system requirements.

6. Each compliant alarm company will be allocated a password which will apply Alarm URN documents sent as email attachments sent from the Alarms office.
7. Northamptonshire Police has adopted the Disclosure of Convictions, as outlined in the Appendix C. See point 2.3.2 of the NPCC Policy and relevant Appendix.
8. All correspondence should be addressed to: Alarms Administration, Operational Support Services, Northamptonshire Police Headquarters, Wootton Hall, Northampton, NN4 0JQ.
9. The Unique Reference Number (URN) remains property of Northamptonshire Police and must be quoted in all correspondence. In the interests of maintaining security of records all enquiries concerning individual security systems must be made in writing or by electronic means. Telephone enquiries regarding systems or particular alarm activations will not be accepted.
10. Grid or map references are essential to enable police officers to accurately pin point the location of the protected premises, especially during periods of darkness. Grid/Map references should be completed on the Appendix F if possible, particularly for newly built properties for example.
11. The NPCC Policy is a 'living' document within the public domain and has been published in electronic format. If future amendments are made, the relevant information will be relayed to installers or ARC's via their inspectorate bodies in the first instance, or by accessing NPCC's security system policy at www.npcc.police.uk/documents/crime/2018/Security%20Systems%20Policy%202018.pdf.